

GOVERNOR STIRLING SHS P&C ASSOCIATION
Term 4 Executive Meeting Minutes
Tuesday 8th November 2022
5:30pm via Zoom

1. Meeting open: 5:30pm

2. Attendance and Apologies:

Attendance: Chris Morris (President), Nicolette Punaivaha (Vice President), Andrew Rodgers (Treasurer), Alex Ellis (Secretary), Kate Donovan, Greg McPherson
Apologies: Leo Surjan (Principal)

3. Telethon Outdoor Cinema Tickets - Executive Committee Approval Sought - require a P&C sign up to squareup.com to enable group to set up an online ordering system for tickets. See separate document for details and alternatives.

MOTION: to approve creation of a GSSHS P&C account with squareup.com

Moved Chris Morris. Seconded Alex Ellis. All in favour.

4. Karen Clark has asked if the P&C can purchase a Square Reader – could be used for fundraising events like the recent sausage sizzle at Bunnings, and the school disco (would need to ascertain if P&C or school is getting the funds from these events). Karen also asked if P&C require a Square reader or can purchases be made through the Canteen EFTPOS machine instead, and directed straight into the Square account?

All discussed this; Chris suggested purchase of a Square Terminal for P&C (\$329 from Officeworks) rather than a Square Reader (\$59). More expensive, but doesn't require a mobile phone linked to it, or Square App put on the device. Can just use Wifi and be held at School Admin for P&C fundraising. Agreed Square terminal would be used for P&C fundraising only. If school does any fundraising, a separate device needs to be purchased by school. Also queried if P&C could be more involved with/run fundraising events (like sausage sizzle or school disco).

MOTION: to approve purchase of a Square Terminal (\$329) and spare pack of thermal rolls for receipts (\$35.49) from Officeworks, for use by P&C fundraising.

Moved Chris Morris. Seconded Nicolette Punaivaha. All in favour.

ACTION: Chris to contact GSSHS Admin to check if they are happy to keep Square Terminal in Admin, and use for P&C purchases (eg Telethon fundraiser tickets). Will feedback at next meeting.

Meeting close: 5:43pm

Next meeting: Term 4, Monday, 28th November 2022