

Governor Stirling Senior High School



GOVERNOR
STIRLING
SENIOR HIGH SCHOOL

Responsible Use of Mobile Technology Devices Policy and Procedures



RESPECT
Treat others with
consideration,
courtesy, and
fairness



TOLERANCE
Accept individual
differences



EXCELLENCE
Strive to achieve
your best.
Persevere



RESPONSIBILITY
Acknowledge and
accept the
consequences of
your actions



HONESTY
Acknowledge and
accept the
consequences of
your actions

Publish Date	February 2023	
Review Date 1	January 2024	
Review date 2		
Changes made	Clarification of "mobile phone" and "accessories". Clarification of before school use.	

This policy aims to set out what Governor Stirling Senior High School (GSSHS) considers to be the responsible use of mobile technology in our setting for staff and students. The policy is guided by the [Student Mobile Phones in Public Schools Policy](#) which states that “The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose”.

Students are required to have their mobile phones “Off and away all day” from the start of the school day (first bell) and at break times.

- “Off” meaning turned off (powered down) and “away” meaning not seen (preferably in a school bag).

For the purposes of this policy, ‘mobile phones’ includes smart watches, other electronic communication devices, and associated listening accessories, such as, but not limited to, headphones and ear buds, either wired or wirelessly connect to a mobile phone.

- Smartwatches must be on ‘aeroplane mode’.

The following exemptions apply to this policy:

- Where a student needs to monitor a health condition as part of a documented health care plan approved by the school principal (or delegate); or
- Under the direct instruction of a teacher for educational purposes; or
- With permission of a teacher for a specified purpose such as when students need to use their mobile phone to make payment at the canteen via EFTPOS.

All communication between parents/guardians and students during school hours should occur via either Student Services or the front office administration. In an emergency, parents/guardians should contact the front office and staff will immediately inform the student. If a student wishes to contact a parent/guardian, they must gain permission from Student Services and make the call from Student Services.

Parents/guardians are not to communicate with students via mobile phone during school hours.

It is preferable that students do not bring a mobile device to school. However, if students need to access their mobile device on their way to and from school, they will be expected to comply with the policy during the school day.

GSSHS and its staff are not responsible for personal mobile devices owned by students that are brought to the school.

Consequences for Inappropriate Use of Mobile Technology

In any instance where a student has a mobile phone, or accessories, visible while on school grounds, the following procedures will be followed:

First Occasion

- The student will hand in their mobile phone (and accessories) to the teacher/staff member.
- The teacher/staff member will hand the mobile phone (and accessories) to Student Services at their earliest convenience where it will be logged and stored for the remainder of the day.
- ***At the end of the school day the student will be able to collect the mobile (and accessories) phone from Student Services.***

Subsequent Occasions

- The student will hand in their device to the teacher/staff member.
- The teacher/staff member will hand over the device to the Student Services/Deputy Principal at their earliest convenience where it will be logged and stored for the remainder of the day.
- ***At the end of the school day the device must be collected from the Front Office.***
- ***Deputy Principals will develop a plan in which the device is handed in at the front office at the beginning of the school day and collected at the end of the day for a specific period according to the number of mobile phone infringements.***
- ***Parents/guardians will be contacted if the student continues to breach the school rules.***

This mobile phone policy is an extension of the school Behaviour Management in Schools Policy. If at any time a student refuses to follow the instruction of a staff member, the Behaviour Management in Schools Policy and Procedures will be applied.