

GOVERNOR STIRLING SHS P&C ASSOCIATION
Term 4 General Meeting Minutes
Monday, 27th November 2023
6:30pm – Conference Room

1. Meeting Opened: 6:40pm

2. Acknowledgement of Country

3. Attendance and Apologies:

Attendance: Leo Surjan (Principal), Chris Morris (President), Andrew Rodgers (Treasurer), Alex Ellis (Secretary), Kate Donovan, Melanie Brittain, Carol Kidd, Jane (Pei-Chun) Hsu

Apologies: Greg McPherson; Martin Anderson

[Memberships paid prior to commencement]

4. ACCEPTANCE OF PREVIOUS MINUTES

Resolution: That the minutes of the previous General Meeting of Governor Stirling Senior High School P&C Association on 28th August 2023 be taken as read and confirmed as a true and accurate record.

Passed: Chris Morris

Seconded: Leo Surjan

Resolution: That the minutes of the previous Executive Meeting of Governor Stirling Senior High School P&C Association on 20th September 2023 be taken as read and confirmed as a true and accurate record.

Passed: Chris Morris

Seconded: Leo Surjan

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Actions	Person responsible
P&C Banking signatories: Andy and Melanie to attend Westpac Bank (once Melanie has confirmed with Westpac that they have sufficient credentials) to change signatories as 28/08/23 minutes. Then added signatories to present to bank to confirm ID. Alex and Nicolette have done. Chris to do. Andy to continue as online signatory until hands over to new treasurer in 2024. Leo to chat to Karen Clarke re: signing self off as signatory.	Office Bearers; Andrew Rodgers; Melanie Brittain; Leo Surjan; Karen Clarke.
Canteen/Finance Governance and Budget Forecasts: President, Treasurer, Manager of Corporate Services, Principal, Canteen staff and bookkeeper to meet re: spending/ordering structures of the Canteen, and to improve governance of Canteen account spending, and create budget forecasts. To then feedback to Term 2 General Meeting, 2024.	Chris Morris, 2024 Treasurer, Leo Surjan, Danielle Altieri (GSSHs Finance Manager), Melanie Brittain, Carol Kidd, bookkeeper (Bridie, Newburn Accounting & Tax)

Delineating P&C Contributions in School Fees and Charges, and making a more streamlined process for payments: To combine this meeting with Canteen/Finance Governance meeting, following Canteen meeting.	Leo Surjan, Danielle Altieri, Stacey Bennett, 2024 Treasurer
GSSHS P&C Project Funds Guidelines: Leo to forward the GSSHS Finance Committee Funding Requests Procedure and Finance Expenditure Submissions Form, which is to be used by staff in conjunction with GSSHS P&C Project Funds Guidelines. Alex/Leo to ask Diana McRobert to put the GSSHS P&C Project Funds Guidelines on the P&C website, and put a link to the Policy and the GSSHS Business Plan on Connect and promote via social media, newsletters, staff meetings, etc. Done.	Alex Ellis, Diana McRobert, Leo Surjan
GSSHS Events Calendar: Leo to discuss a communication strategy for future fundraising events with Year Coordinators and Student Council, to collaborate more with P&C, Board and Canteen. To set calendar of events for each year level, staggered throughout the year, make clear and send out.	Leo Surjan; Karen Fooks
Indigital Storytelling App GSSHS students involved in 2020: Alex to forward information on Indigital Storytelling App to Leo. Leo to follow up with Bevan O'Donnell.	Alex Ellis, Leo Surjan.
Speech and Drama Festival Trophies: Leo to discuss with Olga Konstantouras, Head of Learning Area (The Arts), re: making this an annual financial P&C commitment, and Festival to acknowledge P&C for these funds during Festival or in promo, and/or P&C member to assist with awarding trophies. Done. Make standing item every year.	Leo Surjan, Olga Konstantouras.
Graduation Document Wallets: Leo to ask Di McRobert. for two further quotes (with additional P&C acknowledgement), and include making this an annual P&C financial contribution. To then fwd to Alex, who will include in an Executive meeting for approval (48hrs' notice required). Done.	Leo Surjan, Di McRobert; Exec committee.
P&C Graduation Prizes/Award Funds: Alex to include Financial Motion for upcoming Executive Meeting to approve P&C funds for the GSSHS Year 12 Graduation Award Ceremony prizes. Done.	Alex Ellis; Exec.
Entertainment Book: Chris to follow up re: details, promotion, etc and bring to next meeting for discussion. \$70 (usually saving of \$450). Alex to get info via fundraising email (Kate to forward on). Di McRobert to put on website/newsletter.	Chris Morris; Alex Ellis; Kate Donovan; Di McRobert.

6. CORRESPONDENCE

Resolution: That the correspondence in since the last meeting be received:

- Letter from Telethon Community Cinema re: fundraising opportunity (10/10/23) – forwarded to P&C members 13/10/23.
- Email with WACSSO Certificate of Membership (01/07/23 – 30/06/24) and Insurance Certificate of Currency (15/09/23-15/09/24) received (05/09/23).
- Email request for funds (\$1314.50) to purchase 100 document wallets to house Year 12 Graduating Students' certificates/reports. Received (23/08/23). To discuss at 10.1
- Email request for funds (\$15,300) for 6 table tennis tables, equipment, and freight. To discuss at 9.1
- Receipt received from GSSHS Finance for P&C Funded Graduation flyers (\$695). Received 11/10/23.
- Letter from RLSWA re: First Aid Kit Fundraising, received 30/10/23.

- Letter from Australian Institute of Food Safety received c/o GSSHS Finance on 13/11/2023. Letter dated 09/10/2023.

Resolution: That the correspondence out since the last meeting be received:

- Nil.

7. PRINCIPAL REPORT

Principal's report – Leo Surjan

Resolution: That the Principal's report be adopted.

8. OFFICE BEARER REPORTS

8.1. President – Chris Morris

Resolution: That the President's report be adopted.

8.2. Treasurer – Andrew Rodgers

Resolution: That the Treasurer's report and financial statements be adopted.

8.3. Canteen Report – Melanie Brittain / Carol Kidd

8.3.1. RE: New Compliance Requirements as per Letter from Australian Institute of Food Safety – enrol in PD by 15/11/23, complete PD by 30/11/23 and prepare for Inspection (complete Action Plan) by 1-8/12/23. Mel now booked into new course in Jan 2024 – to avoid needing cover. Lots of paperwork required now and ongoing, entered into matrix. Lots of temperature checks of stock. Cleaning roster required.

8.3.2. Lost cool room for 4 weeks; repaired and now in use. School paid for repair (new condenser). Now will be serviced annually to avoid this happening in future, like with stoves.

8.3.3. Fourth term reduced sales – usual.

9. MOTIONS ON NOTICE

Confirmed those present meet quorum requirements of P&C Project Assessment Panel:

9.1 FINANCIAL MOTION:

MOTION: To approve the release of funds to purchase table tennis tables, equipment and freight to distribute in 'dead pockets' around the school, to help with student behaviour and stimulation. Proposed is to purchase all at once, 4 now and 2 later, or 2 per year.

OPTION 1: 6 tables, equipment, and freight: \$15,300

OPTION 2: 4 tables, equipment, and freight: \$10,250

OPTION 3: 2 tables, equipment, and freight: \$5,250

All agreed on OPTION 3 – and see how successful it is, to then revisit in future. To also ask Dave Scuderi to laser cut a 'kindly donated by your P&C' or something similar, to place on tables, and place on website, newsletter, Connect notices, social media channels, etc.

Passed: Chris Morris

Seconded: Kate Donovan

All in favour

9.2 FINANCIAL MOTION:

MOTION: To approve the release of funds to assist in the purchase of 2 drinking fountain units, one near science/basketball courts and one near football/hockey oval. Total cost: \$41,535, requesting 30% from P&C = \$12,460.

To also ask Dave Scuderi to laser cut a 'partly funded by your P&C' or something similar, to place on drinking fountains, and place on website, newsletter, Connect notices, social media channels, etc.

Passed: Chris Morris

Seconded: Melanie Brittain

All in favour

9.3 FINANCIAL MOTION:

MOTION: To approve the release of funds of \$396 for Melanie Brittain to attend Food Safety Supervisor Training (run by The WA School Canteen Association). Compulsory requirement due to new Compliance Requirements as per Letter from Australian Institute of Food Safety.

Passed: Kate Donovan

Seconded: Jane Hsu

All in favour

10. ANY OTHER BUSINESS

- 10.1. Set Meeting Schedule 2024 – Chris to forward dates, to coincide with Board Meetings.
- 10.2. Following GSSHS Audit, found that GSSHS cannot give students cash or put money in their account (for Graduation Awards), but can reduce fees – not ideal. P&C to decide how we want to proceed – do we want to pay the award recipients directly from now on into their account, or buy 3 gift vouchers to give with award, or another option? Agreed to give gift vouchers in future.
- 10.3. Entertainment Book Fundraiser – agreed this is an easy fundraiser to do ongoing. Alex to get info from Entertainment Book through P&C fundraising email (Kate to forward on). Di McRobert to put info (once have it) on website/newsletter/SM channels/poster in foyer/etc.

11. GENERAL BUSINESS

- 11.1. Andy announced resignation from Treasurer position, but will stay on committee as Treasurer until new Treasurer found in 2024. Big thank you to Andy for his time as Treasurer, and acknowledgement of the huge amount of work he put into this role, and his assistance to bring the P&C into the position it is today.

Meeting Closed: 8:02pm

Next Meeting: Monday, 25th March 2024 (AGM and General Meeting)

Principal's Report to P&C Monday 27 Nov 2023

Term 4 always seems to be a term whereby we think with Yrs 11 and 12 students gone, that is smooth sailing to Christmas. Nothing is further from the truth. Our learning areas are planning for 2024, staffing is in overload, assessments, reports, reward activities and of course managing exhausted students and in many cases, exhausted staff.

In week 6 we held our Yr 6 Parent Information Evening. This evening was hosted by our transition coordinator, Raj De Santis, with the highlight being our Yr 7 counsellors presenting their take on life as a Year 7 student at GSSHS. I try to “sell the school” so to speak, at every opportunity I get to talk with parents or community and I reported to parents what Sean mentioned at our last Board meeting – life inside our school is very different to the perception in the community. I cannot sell our school better than what our students can. This evening is a prelude to our Yr 6 Orientation days in weeks 7 and 8, where Yr 6 students come to GSSHS and have a taster experience of life as a high school student.

Last week our Senior School Hospitality students were presented with their own knife sets as part of the Kitchen Operations Presentation Evening. The knives are sponsored as part of their involvement in the course and is a wonderful initiative to motivate students toward success in the course.

In an effort to increase my profile within the community, I have sponsored, (on behalf of the school), a \$50 graduation award for every local intake PS and I will be presenting the awards at their Yr 6 graduation ceremonies/assemblies. I have also asked for a quick 1-2minute intro of GSSHS to promote us within the primary schools. Hopefully this PR venture pays off.

Several weeks ago I put out a call for parents, students and staff to join our toilet committee to assist in developing some ideas on how to tackle the issues of safety and hygiene in our school toilets. Currently our toilets are locked during class times to detract truant students from vandalism or avoiding class. I don't feel this to be our best strategy and it certainly harms any strategy of community connection and belonging. We currently have 3 parents and 3 students on the committee. I would've like a few more however we can still have some robust discussion on improving the quality of our toileting experience for students at school.

As mentioned in the last report, The Bilya project is now complete and our Arts staff can rest assured that their commitment to this project was a worthwhile experience for our students and those students from Bassendean PS.

We are also in the throes of changing over our Student Management System, currently with SEQTA, and we'll be moving to Compass. Within 2 years, all public schools will be moving to Compass as they have won the contract with Dept of Ed. Between now and Term 1 next year, all parents will be receiving information on how to download the Compass App onto their device as this will be a game changer for absence requests, excursion permissions and general student information.

In terms of staffing, we say goodbye to Will Dunning as he moves to a promotional position at Lymwood SHS, Michelle Hall who takes up an Art position at Alkimos College and to Rose Babij who has retired after 40 years of service.

On the flipside we are in the final stages of interviews for a Program Coord in Student Services, Maths HoLA, and Follow the Dream Coord in the Maali centre.

GSSHS P&C Presidents Report
27th of November 2023

- President – Chris Morris
- Vice President - Nicolette Punaivaha
- Treasurer – Andrew Rogers
- Secretary – Alex Ellis

Year 12 Graduation P & C Awards

I was honored to represent the P & C again at the year 12 Graduation ceremony for 2023. This year the P & C award went to another worthy recipient, Makiah Centracchio. She has been a great role model to other students and a shining example of what students can achieve studying at Governor Stirling, Makiah managed to study ATAR with great results while also doing a traineeship 2 days a week. A very worthy recipient and we should be proud as a P & C that we get to publicly acknowledge these stand out students at the year 12 Graduation every year.

General

We are starting to see requests for funding coming through, which is great. These proposals will be brought forward at the meetings for consideration. Once considered worthy, they will be assessed by the P & C Assessment Panel to ensure that they are inline with the funding guidelines.

This is the last meeting before the silly season kicks in. To all that I may not speak to again before the new year, have a great festive season with the family and see you all in the new year!

As always if you have any questions or ideas feel welcome to contact myself or the executive team so we can bring this to our meeting agenda and can discuss and action accordingly.

1. FINANCIAL POSITION:

Note: reconciliation or figures must be reported to the P&C Treasurer prior to P&C meeting

Bank balances as at 20th November 2023, compared with the balances at the last report, 21st August 2023, are as follows:

Account Name:	Data as at:		Movement since last report period (\$)	
	20th November 2023	21st August 2023	(\$)	(%)
Café / Canteen	\$180,496.72	\$190,582.39	-\$10,085.67	-5.29%
General	\$26,889.76	\$25,984.76	\$905.00	3.48%
Reserve	\$22,067.40	\$21,981.43	\$85.97	0.39%
Total Funds Available	\$229,453.88	\$238,548.58	-\$9,094.70	-3.81%

- P&C Financial reporting pack attached and includes:
 - Profit and Loss 2023 (as at 20/11/2023)
 - Balance Sheet 2023 (as at 20/11/2023)
 - Cashflow movements (as at 20/11/2023)

2. BANK TRANSACTIONS - items to note:

- Café / Canteen Account**
 - Trading steadily and account is in **SURPLUS**
 - Continued great work and effort by the Café / Canteen Staff (Melanie Brittain and Carol Kidd)
- General Account**
 - A formal request was made to the GSSHS Financial Controller on the 20th November 2023 for any outstanding contributions for the period 22nd Aug to 20th Nov 2023.
 - A response had not been received from GSSHS while drafting this report.

P&C Parent Contributions Reconciliation Register

School year	Quarter	Opening Balance	Collections	Paid to P&C	Closing Balance	Comments
2017	n/a	No records provided by GSSHS				
2018	n/a			\$0		
2019	n/a			-\$9,848		
2020	n/a			-\$11,000		
2021	n/a			\$0		
2022	to the 10-11-2022			-\$14,340		
2022	4			\$0		
2023	1			-\$3,630		Payment received 19th May 2023 for period to end of April 2023
2023	2	\$0	\$0	-\$1,600	\$29.75	Payment received 25th August 2023 (account balance N3005 of \$29.75 as per email from Frank 21-08-23)
2023	3	\$30	\$0	\$0	\$29.75	Request made by P&C for period 22nd Aug to 20th Nov 2023 on 20th Nov 2023
2023	4	\$30	\$0	\$0	\$29.75	

- **Reserve Account**

- Transactions are limited to bank interest credits only

3. GRANTS / FUNDS PROVIDED BY P&C TO GSSHS:

1. A payment of \$695 was made on the 22nd September 2023 to purchase Year 12 Graduate programme flyers and graduation certificates.

4. GRANT REQUESTS FROM GSSHS TO P&C:

As per the details from the Term 4 General Meeting Agenda, Monday, 27th November 2023 a number of financial motions have been submitted for consideration and include:

1. MOTION:
 - To approve the release of funds to purchase table tennis tables, equipment and freight to distribute in 'dead pockets' around the school, to help with student behaviour and stimulation.
 - Proposed is to purchase all at once, 4 now and 2 later, or 2 per year.
 - OPTION 1: 6 tables, equipment, and freight: \$15,300
 - OPTION 2: 4 tables, equipment, and freight: \$10,250
 - OPTION 3: 2 tables, equipment, and freight: \$5,250
2. MOTION:
 - To approve the release of funds to assist in the purchase of 2 drinking fountain units, one near science/basketball courts and one near football/hockey oval.
 - Total cost: \$41,535, requesting 30% from P&C = \$12,460.
3. MOTION:
 - To approve the release of funds of \$396 for Melanie Brittain to attend Food Safety Supervisor Training (run by The WA School Canteen Association).
 - Compulsory requirement due to new Compliance Requirements as per Letter from Australian Institute of Food Safety.
4. No other new requests have been made in this reporting period.

5. ITEMS FOR AGENDA:

- None to note.

6. OTHER:

- None to note.

Governor Stirling Senior High School Parents and Citizens Association Inc

GSSHS

Prepared on November 20 2023

Table of contents

Balance sheet.....3

Profit & loss.....5

Cash movement.....7

Balance sheet

Cash mode
 20 Nov 2023

	Total
Asset	
1-0001 Current Assets	
1-1600 ABN withholding credits	0
1-1800 Accounts receivable	0
Total Current Assets	0
1-0002 Fixed Assets	
13110 Kitchen Equipment at Cost	0
13120 Kitchen Equipment Acc Dep	0
13310 Office Equipment at COst	0
13320 Office Equipment Acc Dep	0
13510 Improvements at Cost	0
13520 Improvements Amortisation	370
Total Fixed Assets	370
1-0003 Banking	
298944 P&C General Account	22,131
298952 General Account Cafe	178,022
298960 Cash Reserve Account	22,037
298961 Undeposited Funds	0
68901 Undeposited Funds Accounts	0
68902 Electronic Clearing Account	-796
Total Banking	221,394
1-1900 Payroll Clearing Account	-326
1-1950 Stock on Hand	1,166
1-19500 Contra	0
13600 Staff Amenities Account	0
68903 Payroll Clearing Account	6,084
Total Asset	228,689
Liability	
2-0001 Current Liabilities	
2-1600 ABN withholdings payable	0
2-1800 Accounts payable	0
2-2200 GST collected	19,392
2-2400 GST paid	-16,962
2-2500 ATO Running Balance	604
2-2600 PAYG withholdings payable	1,578
2-2800 Payroll deductions	0
2-3200 Superannuation payable	4,755
2-3201 Long Service Leave Payable	0
2-3500 CentreLink Pay	0
Total Current Liabilities	9,367

	Total
2-3202 Long Service Leave Payable.	3,016
Total Liability	12,383
Net Assets	216,306
Equity	
3-0001 Retained Earnings	
3-1600 Retained earnings	163,068
Total Retained Earnings	163,068
3-0002 Current Earnings	
3-1800 Current year earnings	13,913
Total Current Earnings	13,913
3-9999 Historical balancing	39,325
Total Equity	216,306

Profit & loss

Cash mode

01 Jan 2023 - 20 Nov 2023

	Total
Income	
41000 Food Sales	219,194
43000 Catering Fees	0
47000 Miscellaneous Income	46
49999 U/Over banking	145
Total Income	219,385
Gross Profit	219,385
Expense	
51000 Food Purchases	85,534
52000 Beverage Purchases	38,892
53000 Disposables	3,611
54000 break in	0
6-1800 Discounts given	0
6-5400 Superannuation expense	7,359
6-6000 Merchant fee	3,917
6-6200 Wages & salaries	61,329
6-6250 Long Service Leave Accrued	0
6-6270 Staff Amenities	0
6-6300 ATO Rounding	0
6-6301 Closing Stock	0
6-6302 Opening Stock	2,259
61000 Audit Fees	0
61050 Purchase of Plants	0
61100 Bank Fees	0
61600 Insurance	2,100
62200 Freight Paid	0
62310 Consultancy & Accounting Fees	1,250
62315 Comp. & Software Expense	134
62350 Petty Cash	0
62450 Tax on Salaries	0
62460 tax on term deposit	0
62500 Postage	0
62600 Replacements	216
62650 Shrinkage/Spoilage	0
62700 Sundries	606
62800 Telephone	0
62900 Repairs and Maintainance	0
63000 new equipment	0
64000 P&C Expenses	2,089
Total Expense	209,295

	Total
Operating Profit	10,089
Other Income	
48000 Jobkeeper Payment	0
49000 Cashflow Boost	0
8-1000 Discount received	0
81000 Interest Income	140
Total Other Income	140
Other Expense	
91000 Interest Expense	0
92000 Income Tax Expense	0
94000 Funds to P&C	-3,684
Total Other Expense	-3,684
Net Profit	13,913

Cash movement

Cash mode

01 Jan 2023 - 20 Nov 2023

	Total
Income	
41000 Food Sales	219,194
43000 Catering Fees	0
47000 Miscellaneous Income	46
49999 U/Over banking	145
Total Income	219,385
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6-6270 Staff Amenities	0
6-6300 ATO Rounding	0
6-6301 Closing Stock	0
6-6302 Opening Stock	2,259
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61050 Purchase of Plants	0
61100 Bank Fees	0
61600 Insurance	2,100
62200 Freight Paid	0
62310 Consultancy & Accounting Fees	1,250
62315 Comp. & Software Expense	134
62350 Petty Cash	0
62450 Tax on Salaries	0
62460 tax on term deposit	0
62500 Postage	0
62600 Replacements	216
62650 Shrinkage/Spoilage	0
62700 Sundries	606
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62900 Repairs and Maintainance	0
63000 new equipment	0
64000 P&C Expenses	2,089
Total Expense	209,295

	Total
Operating Profit	10,089
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48000 Jobkeeper Payment	0
49000 Cashflow Boost	0
8-1000 Discount received	0
81000 Interest Income	140
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Other Expense	
91000 Interest Expense	0
92000 Income Tax Expense	0
94000 Funds to P&C	-3,684
Total Other Expense	-3,684
Net Profit	13,913
Asset	
1-0001 Current Assets	
1-1600 ABN withholding credits	0
1-1800 Accounts receivable	0
Total Current Assets	0
1-0002 Fixed Assets	
13110 Kitchen Equipment at Cost	0
13120 Kitchen Equipment Acc Dep	0
13310 Office Equipment at COst	0
13320 Office Equipment Acc Dep	0
13510 Improvements at Cost	0
13520 Improvements Amortisation	0
Total Fixed Assets	0
1-1950 Stock on Hand	-2,259
1-19500 Contra	0
Total Asset	-2,259
Liability	
2-0001 Current Liabilities	
2-1600 ABN withholdings payable	0
2-1800 Accounts payable	0
2-2500 ATO Running Balance	-7,253
2-2600 PAYG withholdings payable	1,578
2-2800 Payroll deductions	0
2-3200 Superannuation payable	-348
2-3201 Long Service Leave Payable	0
2-3500 CentreLink Pay	0
Total Current Liabilities	-6,023
2-3202 Long Service Leave Payable.	0
Total Liability	-6,023
Equity	
3-0001 Retained Earnings	
3-1600 Retained earnings	0
Total Retained Earnings	0
3-0002 Current Earnings	
3-1800 Current year earnings	0
Total Current Earnings	0

	Total
3-9999 Historical balancing	0
Total Equity	0
GST Movement	
2-2200 GST collected	10,086
2-2400 GST paid	-8,119
Total GST Movement	1,968
Net Cash Movement in (Out)	12,117
Opening Balance	215,036
Cash Movement	
1-1900 Payroll Clearing Account	-597
13600 Staff Amenities Account	0
298944 P&C General Account	-1,473
298952 General Account Cafe	9,271
298960 Cash Reserve Account	228
298961 Undeposited Funds	0
68901 Undeposited Funds Accounts	0
68902 Electronic Clearing Account	0
68903 Payroll Clearing Account	4,687
Total Cash Movement	12,117
Closing Balance	227,152

FINANCE COMMITTEE Expenditure Submission

49

All departments have a balanced budget but if extra funding is required, please fill out below your submission for Finance Committee Approval.

As you are aware funding is limited and submissions may not necessarily be approved. However, a priority list will be made for all submissions and top priority ratings selected by School Finance Committee for extra funding approval.

PLEASE SUPPLY REASON FOR FUNDING AND BREAKDOWN OF QUOTES

DEPARTMENT: Student Services/ Whole school

SUBMISSION REQUEST	REASON	COST
1. 6 outdoor, hard mounted table tennis tables for student use	<p>Over the last two year, we have seen significant improvement in behaviour from students, in the yard at recess and lunch time. We are working hard to increase opportunities for positive social interaction, however feedback from the kids are that they are bored.</p> <p>They are craving stimulation and at time will invent drama just for excitement. Having opportunities for play in the yard, to give the students something to do, will go a long way to helping combat anti-social activities.</p> <p>We know it wont stop it, and that table tennis is not for everyone, but believe it will be a great activity that will engage kids for many, many years.</p> <p>By purchasing table tennis table of a higher quality we can ensure 10 year warranty. We want to order 6 tables – do it once, do it right. I have attached 3 quotes from two different companies.</p> <p>These are the same branded tables recently installed at Churchlands and feedback from them was very positive. Whilst this is not a cheap project/brand, it is a lot cheaper that full metal/steel tables or concrete ones we have previously looked into.</p> <p>These tables would be distributed around the school in current 'dead' pockets of the yard. We will consult with grounds keepers, ensure they aren't blocking pathways or emergency routes and be accessible for any/all students. One table will go up at the top oval near Maali centre, two near the basketball courts, two behind the performing arts building and one near admin/front office as you enter the quad.</p>	\$15,300

SIGNATURE HOLA / COST CENTRE MANAGER: _____

APPROVED CHAIR - FINANCE COMMITTEE: _____

DATE: 29/10/23



Aussie Table Tennis
ABN 53 003 450 128
PO Box 389
Penrith BC 2751
NSW Australia

Tel: +612 9670 0670
Fax: +612 9670 1446
info@aussietabletennis.com
www.aussietabletennis.com

PROFORMA INV 2202134

Page No. : 1
Invoice Date: : 13-Nov-23
Account Code: : ATTCASH1
Customer Ref: : email 13/11
Our Reference : 2202134
Comments : :

Sold to:

Aussie Table Tennis Cash Sales
Thank you we appreciate
your business.

Delivery Address:

Governor Stirling SHS
25 Third Avenue
Rhys - 08 96274 0300
--Tail Lift-- Woodbridge WA 6056

Order Date	Delivery Date	Due Date	Salesperson	Terms	Currency
13-Nov-23	13-Nov-23	13-Nov-23	Aussie Table Tennis	Pay on Invoice	(AUD)

Stock Code	Description	APN/EAN	Ordered	Unit	Price	Net Amount
125615	CORNILLEAU Table Pro 510 Outdoor - Blue	3222761256152	2.00	Each	2,136.36 0.00	4,272.73
454700	CORNILLEAU Bat Softbat School	3222764547004	8.00	Each	0.00 0.00	0.00
SUM2STAR6-O	SUMMIT TT Balls - Orange 2 Star (6 Pack)	9318839063013	4.00	PKT6	0.00 0.00	0.00
FREIGHT	FREIGHT CHARGES		1.00	Each	500.00 0.00	500.00

** All business is conducted subject to our Conditions of Sale available on request **
NOTE: Final invoice may be subject to change.

NET TOTAL	\$4,772.73
GST	\$477.27
TOTAL - AUD	\$5,250.00

EFT PAYMENTS TO: COMMONWEALTH BANK BSB: 062000 A/C: 15004350



SKU: 125637

CORNILLEAU PRO 510 OUTDOOR TABLE

\$2,200.00

Qty

1

✓ Add

Fixed net

Steel base

Cnr protection pads on all four cnrs

Bat holders

Dispensers

Outdoor table

FINANCE COMMITTEE Expenditure Submission

Ha

All departments have a balanced budget but if extra funding is required, please fill out below your submission for Finance Committee Approval.

As you are aware funding is limited and submissions may not necessarily be approved. However, a priority list will be made for all submissions and top priority ratings selected by School Finance Committee for extra funding approval.

PLEASE SUPPLY REASON FOR FUNDING AND BREAKDOWN OF QUOTES

DEPARTMENT: _____

PHYS/ED. — NAT

SUBMISSION REQUEST	REASON	COST
1. 2 X DRINK FOUNTAINS REFRIGERATED a) NEAR SCIENCE B/BALL b) NEAR FOOTBALL/HOCKEY OVAL		\$41,534
	IF P & C APPROVED 30%	12,460
	SCHOOL FACILITIES 70%	29,073

SIGNATURE HOLA / COST CENTRE MANAGER: _____

APPROVED CHAIR - FINANCE COMMITTEE: _____

DATE: _____

4 4 pages

CAVICCHIO Frank [Governor Stirling Snr High Sch]

From: Gareth Burden <Gareth.Burden@programmed.com.au>
Sent: Tuesday, 13 June 2023 6:51 PM
To: CAVICCHIO Frank [Governor Stirling Snr High Sch]
Subject: FW: RFQ 79535 Governor Stirling SHS - 2 x drink fountains
Attachments: RFQ 79535 Governor Stirling SHS - 2 x drink fountains.pdf; tp6r-ss-datasheet.pdf

Hi Frank,

Please see below email and quotation/spec sheet attached from Buckenara with regards to the upgraded refrigerated drinking water units.

For works of this value, if you decide to proceed then we would put it out to competitive tender to ensure you are receiving the best possible price.

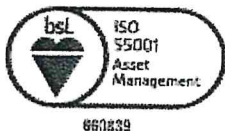
Kind regards,

Gareth Burden
Facility & Asset Manager



gareth.burden@programmed.com.au
programmed.com.au
43-47 Burswood Road, Burswood, Western Australia
6100

Mob: 0438 280 318



SAI GLOBAL

By receiving this email, we require you to comply with our **Code of Conduct** and our **Privacy Policy** and accept our **Email Usage Policy**.

From: Andrew Buckenara <andrew@bpgas.com.au>
Sent: Tuesday, June 13, 2023 9:17 AM
To: Gareth Burden <Gareth.Burden@programmed.com.au>
Subject: FW: RFQ 79535 Governor Stirling SHS - 2 x drink fountains

External Email This email originated from outside our organisation. Please use caution when clicking links or opening attachments. If you have any doubts, contact your IT Service Desk

Hi Gareth

Please see attached original quote for the two fountains we originally priced which allowed for drainage water supply and electrical. These services wont change and are still required. Therefore same costings.

I have now followed up with supplier to price up 2 x refrigerated drinking trough units. See attached data sheet. Please note for one of these units delivered and supplied to site the cost for just supply for 1 unit is \$15,547.00 + GST

Working off our original quote taking out the old units which were priced at \$2020.00 + GST each and adding two of these new trough units in replacement plus the additional labor required to fix these units into position the total cost supplied and installed will be

\$41,534.00 + GST

Andrew Buckenara
Director

0421 679 992
Email: andrew@bpgas.com.au

Web: www.bpgas.com.au
Address: 171 Raleigh Street, Carlisle 6101

70% 29,073 SCHOOL

30% 12,460 P+C



BUCKENARA
PLUMBING & GAS

From: Andrew Buckenara
Sent: Tuesday, 11 April 2023 10:34 AM
To: Gareth Burden <Gareth.Burden@programmed.com.au>
Subject: RE: RFQ 79535 Governor Stirling SHS - 2 x drink fountains

Hi Gareth

As requested we had our electrician go to site last week and scope this job for power to each drinking fountain.

Please see amended costs now for everything plumbing and electrical

Thanks

Andrew

Andrew Buckenara
Director

0421 679 992
Email: andrew@bpgas.com.au

Web: www.bpgas.com.au
Address: 171 Raleigh Street, Carlisle 6101



BUCKENARA
PLUMBING & GAS

From: Andrew Buckenara
Sent: Tuesday, 4 April 2023 10:42 AM

SS ACCESSIBLE DRINKING TROUGH

REFRIGERATED



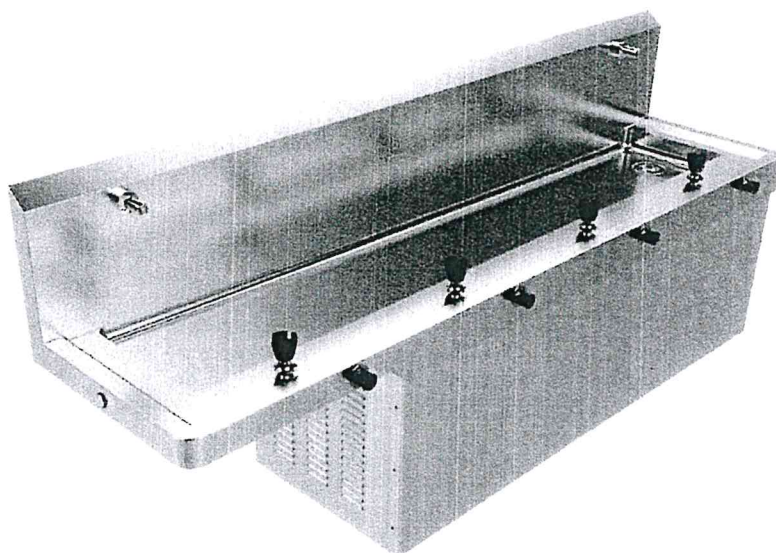
WELS REG # T30734
Supplier: TP-0114-15



Drink Safe™



AS1428
Compliant



Most common configuration illustrated (2000mm)

features and benefits

- Drink Safe™ low lead WaterMark & WELS approved tapware
- Optional One or two bottle fillers at either or both ends for easy filling with piezo activation
- Piezo activated and hygiene rinse every 24 hours that provides reassurance of stagnated supply of water
- Pre-plumbed
- Bacteria and sunlight resistant bubblers with rubber compound mouthguards
- Standard and accessible access stations to comply with AS1428
- Radius corners for easy cleaning and added safety
- 50mm waste
- Available in refrigerated model
- Ideal for schools and community centres

about

The BRITEX refrigerated Accessible Drinking Trough is particularly suited to school and university projects. The AS1428 complaint Drinking Troughs include pre-plumbed Drink Safe™ low lead water efficient push button drink bubblers with bacteria and sunlight resistant rubber compound mouth pieces for added safety in the event users are bumped whilst drinking. The fully welded stainless steel troughs, rounded corners both internally and externally ensure easy cleaning and provide added safety in high traffic areas. Accessible drinking stations can be supplied at either the left- or right-hand end.

sample spec text

BRITEX SS Accessible Refrigerated Drinking Trough - 2000L x 500W x 100D Complete with x No. Drink Safe™ low lead pre-plumbed push button bubblers with safety rubber mouth pieces. 300mm high splashback to rear. With 1 or 2 Wall Bottle filler Left/Right hand end to be AS1428 compliant - Product Code TP6R-SS

RED TEXT may denote a variable where one option only is to be selected, a nominal dimension that needs to be specified, or an optional feature that can be removed if not required. Please refer to the back of this page for additional specification details and options.

VISIT BRITEX.COM.AU TO DOWNLOAD BIM FILES, CAD DRAWINGS AND THE MOST CURRENT PRODUCT LITERATURE.



MELBOURNE
Britex Place, Mirra Crt
Bundoora VIC 3083
t (03) 9466 9000
f (03) 9466 9044

SYDNEY
16 Northumberland Drv
Taran Point NSW 2229
t (02) 9531 2100
f (02) 9531 2800

PERTH
Unit 1/8 Principal Link
Malaga WA 6090
t (08) 9249 5464
f (08) 9248 8893

BRISBANE
19 Manilla St
East Brisbane QLD 4169
t (07) 3363 2400
f (07) 3363 2444

ADELAIDE
The Britex Group
SA State Office
t 1300 764 744
f 1300 764 306

britex.com.au | sales@britex.com.au | A.B.N 83 004 309 737

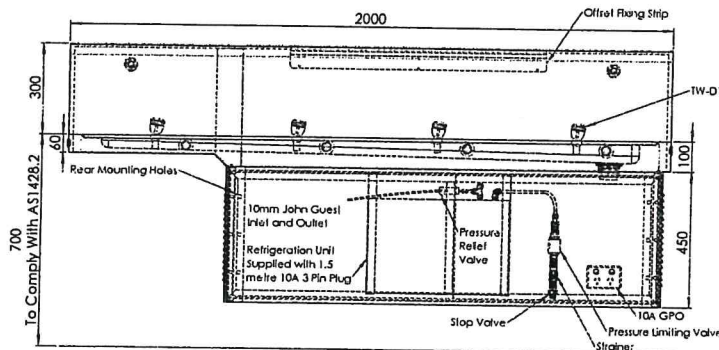
TROUGHS

#TP6R-SS / SS REFRIGERATED ACCESSIBLE DRINKING TROUGH

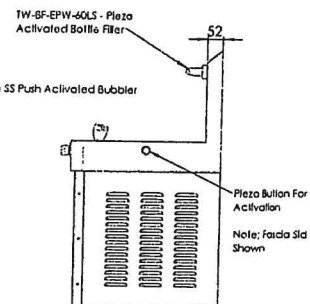
SS ACCESSIBLE DRINKING TROUGH REFRIGERATED

PRODUCT CODE

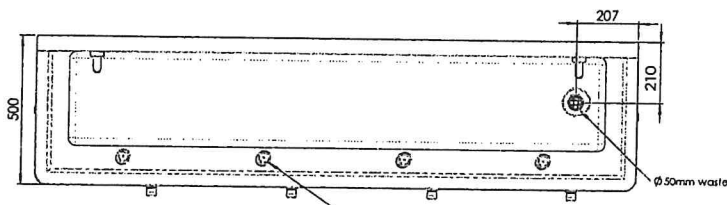
TP6R-SS



MODEL TP6 Front Elevation



MODEL TP6 Side Elevation



MODEL TP6 Plan

Refrigeration Unit Specs:

- 1/2" M&F BSP connection (supplied)
- Stop valve with 1/2 Female BSP required (not supplied)
- Recommended fitting of dual action filter (not supplied)
- 1.5 metre 3 pin plug (supplied)
- Min. working pressure = 200kPa
- Max. working pressure = 500kPa
- Water Temp: Factory set to 10°C

Common Trough and Tap Combinations:

4 bubblers - 2 bottle Fillers -2000mm

When specifying this product please include:

- Product Name and Code
- Product Dimensions
- Access End (left or right)
- No. of Bubblers
- No. of Bottle Fillers

specifying guide

options

- Custom sizes available
- Accessible access (left- or right-hand side)
- Wall Bottle fillers (300mm Upstand)

VISIT BRITEX.COM.AU TO DOWNLOAD BIM FILES, CAD DRAWINGS AND THE MOST CURRENT PRODUCT LITERATURE.

Last Revised 2022

BRITEX
Innovating since 1938

Due to ongoing research and our commitment to product development, details are subject to change without notice. Details accurate at time of print. Please refer to britex.com.au for the most current product information. Allow +/- 5mm tolerance for dimensions and setbacks shown in product literature.

britex.com.au | sales@britex.com.au | A.B.N 83 004 309 737



TROUGHS

#TP6R-SS / SS REFRIGERATED ACCESSIBLE DRINKING TROUGH